



Broad Cove Community Association Rental Agreement

7147 HWY 331, Broad Cove NS BOJ 2H0

I/We would like to rent the Broad Cove Hall: on this date _____ and during these hours_____.

I agree to the following:

#	Item
1	No Smoking or vaping inside the Hall. No smoking on the lower or upper decks outside the Hall
2	Not to exceed occupancy numbers.
3	If serving alcohol, I agree to adhere to NSLC rules and regulations: https://novascotia.ca/sns/pdf/agd-application-for-special-occasion-liquor-licence.pdf
4	Be respectful of the neighbors in terms of noise and time of day.
5	To adhere to any applicable industry regulations and fees (SOCAN, Food Safety regulations etc.)
6	Not to deep fry foods.
7	Decorations: Only use Painter's tape on all surfaces when decorating
8	Cleaning – Please see Appendix A “Renter's Check List” for cleaning instructions.



Broad Cove Community Association Rental Agreement

Occupancy Numbers *As directed by the fire Marshall's office*

Level	with tables and chairs	seating alone	with alcohol
Lower	76	95	58
Upper	70	88	50

Rates

	Broad Cove Residents	Non-Residents
Hourly	\$25.00	\$30.00
½ day (4 hours)	\$45.00	\$55.00
Daily (not overnight)	\$85.00	\$95.00
+ Full Kitchen Fee	\$25.00	\$25.00

Specials

Weekend rental: From Friday 5:00 PM to Sunday 5:00 PM Full use of kitchen \$250.00
Book 6 hourly rentals for \$20.00 each for a total of \$120.00

Payment to be made in advance of event. Etransfer to treasurer@broadcovehall.ca or Cheque made out to Broad Cove Community Association

Free of Charge for Memorial Services or Celebrations of Life for Broad Cove residents (full or part time, past or present)

* Basic kitchen access of coffee, tea, fridges are included in rental fees. If kitchen is used for meal preparations, catering the full kitchen access fee must be paid.

*\$100.00 refundable damage and cleaning deposit must be paid in advance when running a bar or large food event

Signature _____ Date _____

Approved at AGM on March 4, 2023



Broad Cove Community Association Rental Agreement

Appendix A

Renters Check List

Please check	Topic	Details
	Cleaning Supplies	Cleaning supplies can be found in the kitchen and in the white storage closet on the 1 st floor. Garbage bags, brooms and mops can be found in the walk-in closet at the entrance to the hall.
	Tables and Chairs	Wipe down all spills on tables and chairs Return and stack in their original location
	Doors and Windows	All doors & windows should be closed and locked before departing. <i>The folding windows have a latch lock only- please check to ensure latch is engaged</i>
	Floors	Sweep all floors. Mop floors if soiled
	Kitchen	Wipe down all used kitchen Counters, and appliances. Clean and put away dishes, utensils
	Decorations	Only use Painter's tape on all surfaces when decorating All decorations brought into the hall should be removed and taken home, or disposed of in the garbage
	Garbage/Recycling	Use garbage bags provided Tie up all garbage (kitchen, hall, and washrooms) and replace with new bags Place bags in wooden bin at the front of the hall