

Broad Cove Community Association Rental Agreement



7147 HWY 331, Broad Cove NS BOJ 2H0

I/We _____ would like to rent the Broad Cove Hall.

on this date: _____ and during these hours _____

I agree to the following:

#	Item
1	No Smoking or vaping inside the Hall. No smoking on the lower or upper decks outside the Hall
2	Not to exceed occupancy numbers.
3	If serving alcohol, I agree to adhere to NSLC rules and regulations: https://beta.novascotia.ca/special-occasion-liquor-licence-class-1-2-and-3
4	Be respectful of the neighbors in terms of noise and time of day. Quiet time is 12 Midnight
5	To adhere to any applicable industry regulations and fees (SOCAN, Food Safety regulations etc.)
6	Decorations: Only use Painter's tape on all surfaces when decorating
7	Cleaning – Please see Appendix A for cleaning expectations
8	No Overnight stays in or on the hall property

Occupancy Numbers *As directed by the fire Marshall's office*

Level	with tables and chairs	seating alone	with alcohol
Lower	76	95	58
Upper	70	88	50

Rates

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	Broad Cove Residents	Non-Residents
Hourly	\$35.00	\$40.00
+ Full Kitchen Fee	\$25.00	\$25.00

*Basic kitchen access for coffee, tea, fridge use are included in the hourly rental rate
If kitchen is used for meal preparations, catering the full kitchen access fee must be paid.*

\$100.00 refundable damage deposit must be paid in advance when running a bar or large food event

Bundles

Weekend rental: From Friday 12:00 PM to Sunday 12:00 PM, including the full use of kitchen
\$1000.00

Book 6 hourly rentals pay for 5 get 1 free 😊

Payment to be made in advance of event. Etransfer to treasurer@broadcovehall.ca or Cheque made out to Broad Cove Community Association

Free of Charge for Memorial Services or Celebrations of Life for Broad Cove residents (full or part time, past or present)

Signature _____ Date _____



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Appendix A

Please leave the hall in the same condition you find it

Topic	Details
<i>Cleaning Supplies</i>	<i>Cleaning supplies and garbage bags can be found in the white storage closet on the 1st floor. Brooms and mops can be found in the walk-in closet at the entrance to the hall.</i>
Washrooms	Wipe down sinks, toilets, light switch, door handles. Empty garbage. Vacuum or sweep and mop the floors
Floors	Vacuum, sweep and mop all floors.
Tables and Chairs	Wipe down all spills on tables and chairs Return and stack in their original location
Kitchen	Wash and put away all used Kitchen wares Wipe down all used kitchen Counters, and appliances. Soiled Kitchen linens placed in laundry basket under sink.
Doors and Windows	All doors & windows should be closed and locked before departing. <i>The folding windows have a latch lock only- please check to ensure latch is engaged</i>
Garbage/Recycling	Use garbage bags provided Tie up all garbage (kitchen, hall, and washrooms) and replace with new bags Place bags in wooden bin at the front of the hall